

# **THE STATE FISHERIES DEVELOPMENT CORPORATION LIMITED**

(An ISO 9001:2015 Certified Government of West Bengal Undertaking)

☎ Telephone: (033) 23583123  
☎ Fax: (033) 23376470  
✉ E mail: [sfdcltd@yahoo.co.in](mailto:sfdcltd@yahoo.co.in)  
Website: [www.wbsfdc.com](http://www.wbsfdc.com)



"BIKASH BHAWAN"  
First Floor, North Block,  
Bidhan Nagar, Kolkata-700091  
CIN:U15125WB1966SGC026791

## **NOTICE INVITING TENDER NO- SFDC/Fish Feed/NIT-08(e)/2017-18**

**Ref. No: - Cul-66/Moina Model/2017-18/1420**

**Dated :-10.10.2017**

### **1. General Guidance for e-Tendering**

**1.1** Instructions / Guidelines for e -tenderers for electronic submission of the tenders online have been shown in Web site <https://wbtenders.gov.in>

### **1.2 Registration of Producers/Suppliers**

Producer / Supplier willing to take part in the process of e-tendering will have to be enrolled and registered with the Government e-Procurement System.

### **1.3 Digital Signature Certificate (DSC)**

Each producer / supplier is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders

### **1.4 Collection of Tender Documents**

The producer / supplier can search and download NIT and tender documents electronically from computer once he logs on to the website mentioned in Clause 1.1 using the Digital Signature Certificate. This is the only mode of collection of tender documents

### **1.5 Participation in more than one work**

## **2. Submission of Tenders**

### **2.1 General process of submission**

Tenders are to be submitted online through the website stated in Clause 1.1 in two folders, at a time for each work, one is Technical Proposal and the other is Financial Proposal, before the prescribed date and time mentioned in the list attached. Using the Digital Signature Certificate (DSC), the documents are to be uploaded virus scanned and digitally signed.

## **2.2 Technical Proposal**

The Technical Proposal should contain scanned copies and/or a declaration in standardized formats of the following in two covers (folders).

### **Technical File (Statutory Cover) containing.**

i) TENDER DOCUMENT.

ii) NIT.

iii) Earnest Money Deposit(EMD) – Demand Draft Deposit at Call Receipt towards cost of earnest money as prescribed in the NIT in the list attached, separately against the Supply of Nutritionally Balanced Floating Pellet Fish Feed for IMC (Rohu,Catla,Mrigal) in different Blocks/Districts in West Bengal in favour of **THE STATE FISHERIES DEVELOPMENT CORPORATION LTD.**

Note: The EMD should be submitted physically to the office of **THE STATE FISHERIES DEVELOPMENT CORPORATION LIMITED** under sealed cover. Technical Bid & Financial Bid both will be submitted concurrently duly digitally signed in the Website: <https://wbtenders.gov.in> Tender document may be downloaded from website & submission of Technical Bid /Financial Bid as per Tender Schedule.

iv) CERTIFICATE.

### **3. Eligibility criteria for participation in tender:**

The Bidder should be a Producer or Authorized Supplier of Quality Nutritionally Floating Pellet Fish Feed (FCR – 1:1.2) and having credential of at least 6% (Six) of the total cost of the mentioned Fish Feed items value and having experience in undertaking similar nature of work. Capability statement in separate sheet should be submitted along with the technical bid.

Bidder whose tender is accepted shall supply the full items mentioned in each supply order within maximum 15 days from the date of issue of supply order ensuring quality and description as per the tender. Supply orders shall however be placed for different Block/Districts as per the requirement of the Authority.

The Bidders are required to produce the original documents for verification by the Tender Committee as and when required.

Qualified firms will be intimated to attend the opening of Cover II (Financial bid). The venue will be intimated separately

### **Document (Non-Statutory Cover)**

G.S.T Registration Certificate, Pan Card, Professional Tax Receipts Challan for the year 2017 – 2018, VAT Registration Certificate with, if required, to be accompanied with the Technical Bid document. Income Tax(Saral) Acknowledgement Receipt to be submitted

The partnership firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum. Joint Venture & Consortium are not allowed.

CERTIFICATES		
	1. CERTIFICATES	VAT/ LATEST VAT ACKNOWLEDGEMENT, SALE TAX REGISTRATION CERTIFICATE ALONG WITH ACKNOWLEDGEMENT,PAN,LATEST IT (SARAL) ACKNOWLEDGEMENT,PTCC CHALLAN, G.S.T Registration Certificate.
COMPANY DETAILS		
	2.. COMPANY DETAILS	PARTNERSHIP DEED, MOA, TRADE LINCENCE, COMPANY REGISTRATION CERTIFICATE
CREDENTIAL	3. CREDENTIAL	6% (Six) of the total cost of the Work.
FINANCIAL INFO	4.Audited BALANCE SHEET	Last 3 Financial years.
PAYMENT CERTIFICATE	5. PAYMENT CERTIFICATE	PAYMENT CERTIFICATE 1

**Mode of Payment :** Earnest Money Deposit(EMD) – Demand Draft Deposit at Call Receipt towards cost of earnest money as prescribed in the NIT in the list attached, separately against the Supply of Feed, in favour of **THE STATE FISHERIES DEVELOPMENT CORPORATION LTD.**

Deduction will made as per Govt. Rules from each Bill

**No Mobilization Advance and Secured Advance** will be allowed.

**Bids shall remain valid** for a period not less than **1 year (Three Hundred and sixty Five days)** from the last date of submission of Financial Bid/Sealed Bid submission.

**Responsibility :-**

The Bidder, at the Bidder’s own responsibility and risk is encouraged to visit and inspect the site of supply point and its surroundings and obtain all information that may be necessary for preparing the Bid and entering in to a contract for the supply of feed as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Bidder’s own expense. During execution Traffic management shall be the responsibility of the Agency.

The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, Accepting authority reserves the right to accept /reject any/all Bid documents/offer without assigning any reason what so ever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.

**Special Note:- Quoted Rate should inclusive all applicable Taxes and Duties as per Govt Rules, Delivery Charges at Supply site, Loading & unloading Charges of the material.**

**Security Deposit** : will be released after supplying the total quantity of feed or One year from date of completion which is higher.

Service Tax is Reimbursable and Agency should submit their Service Tax Registration Number. Conditional and incomplete tenders are liable to summary rejection.

### **Opening of Technical Proposal**

Technical proposals will be opened by the authorized representatives electronically from the website stated in Clause 2.1, using their Digital Signature Certificate.

Intending tenderers may remain present, if they so desire.

Cover (Folder) for Statutory Documents should be opened first, if found in order, Cover (Folder) for Non-statutory Documents will be opened. If there is any deficiency in the Statutory Documents, the tender will summarily be rejected.

Decrypted (transformed into readable formats) documents of the Non statutory Cover will be downloaded, and handed over to the Tender Evaluation Committee (constituted for evaluation of tenders).

### **Uploading of summary list of technically qualified renderers (1st round)**

Pursuant to scrutiny and decision of the Tender Evaluation Committee (TEC), the summary list of eligible renderers with the serial number of work(s) for which their Financial Proposals will be considered will be uploaded in the web portals.

While evaluation, the Committee may summon the renderers and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated time frame, their proposals will be liable for rejection.

**In case of office remains close or declared holiday or cannot function due to any reason the Date stated in “Schedule of Dates” of the N.I.T should be treated the next working day.**

### **Final publication of summary list of technically qualified renderers**

Date of opening of financial bid will to be intimated in the final summary list.

### **Opening and Evaluation of Financial Proposal**

Financial proposals of the renderers declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal stated on the prescribed date,

The encrypted copies will be decrypted and the rates will be read out to the tenderers remaining present at that time.

After evaluation of Financial Proposal, by the M.D. **THE STATE FISHERIES DEVELOPMENT CORPORATION LIMITED**, may upload the final summary result containing inter-alia, name of tenderers and the rates quoted by them against each item provided Tender evaluation committee is satisfied that the rate obtained is fair and reasonable and there is no scope of further lowering down of rate.

**List of Works :- Supply of Nutritionally Balanced Floating Pellet Fish Feed  
(FCR – 1:1.2)**

**NOTICE INVITING TENDER NO- SFDC/FishFeed/NIT-08(e)/2017-18**

**Memo No: Cul-66/Moina Model/2017-18/1420**

**Dated :-10.10.2017**

<i>Sl No.</i>	<i>Name of Species</i>	<i>Quality pellet feed diameter</i>	<i>Approximate Value of Work (Rs.In Lac.)</i>	<i>EMD (Rs. In lakh)</i>	<i>Supply to be Executed.</i>	<i>Name of the concerned Office</i>
1	IMC (Rohu,Catla,Mrigal)	3mm	360.00	7.20	As per schedule to be given by the State Fisheries Development Corporation Limited, Kolkata	The State Fisheries Development Corporation Limited, Kolkata

**MANAGING DIRECTOR  
THE STATE FISHERIES DEVELOPMENT CORPORATION LIMITED**

### Technical Specification of Fish Feed

SL. No.	Name of the item with description
1	<p style="text-align: center;"><b>3 mm Nutritioanly Balanced Floating Feed(FCR – 1:1.2)</b></p> <p><b>Protein : 25%</b> <b>Fat : 6%</b> <b>Fiber : 8%</b> <b>Moisture : 10%</b> <b>Poly unsaturated fatty acid : 0.5%</b></p> <p><b>(Feed should be pelleted, free floting ability in water more than 3 hours.The water stability should not be less than 90% after one hours.)</b></p>

**Schedule of Dates:**

Sl. No.	Activity	Date
1.	Publishing Date	11.10.2017 at 18.55 hrs
2.	Document Download Start Date	11.10.2017 at 18.55 hrs
3.	Bid Submission Start Date	11.10.2017 at 18.55 hrs
4.	Document Download end Date	31.10.2017 at 12.00hrs.
5.	Bid Submission End Date	31.10.2017 at 12.00hrs..
6.	Last Date of Submission of EMD DD in Original Copy Physically Offline*	31.10.2017 Up to 13.00 hrs.
7.	Date of opening Technical Bid	02.11.2017 Up to 14.00 hrs
8.	Date of uploading of list of technically qualified bidders (online)	To be notified if necessary
9..	Date of opening of Financial Bid (online).if Qualified Bidder.	To be notified if necessary.
10.	Date of uploading of list of bidders along with the final rates (online), after negotiation, with all tenderers, if necessary (offline).	To be notified if necessary.

**MANAGING DIRECTOR  
THE STATE FISHERIES DEVELOPMENT CORPORATION LIMITED**

## **Procedures to be followed when one / two technically qualified Tenderers participated in any tender**

Financial bid of technically qualified single / two tenderers may not be opened immediately. 2nd call may be invited immediately after technical evaluation and uploading the list of the technically qualified bidders(s) of the 1st call. If such bidder(s) technically qualified in the 1st call intend(s) to change their rates quoted in the 1st call, they are to purchase tender paper afresh. In case of non purchase, the rates quoted in the 1st call would remain valid. After selection of technically qualified tenderers for 2nd call (in case new tender other than the existing tenderer of the 1st call), financial bid of both 1st and 2nd call would be opened. Financial evaluation would be made in a combined way considering both 1st and 2nd call. However, in case tenderer(s) of 1st call submit(s) fresh tender in 2nd call, rates of 2nd call should be considered in the process of evaluation.

### **Acceptance of Tender (Technically eligible/qualified)**

Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons and also reserves the right to distribute the work amongst more than one tenderer.

### **Penalty for suppression / distortion of facts**

If any tender fails to produce the original hard copies of the documents (especially completion certificates and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tenderer will be suspended from participating in the tenders on e-Tender platform for 3 (Three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, **the THE STATE FISHERIES DEVELOPMENT CORPORATION LIMITED** may take appropriate legal action against such defaulting tenderer.

**MANAGING DIRECTOR  
THE STATE FISHERIES DEVELOPMENT CORPORATION LIMITED**



**THE FOLLOWING CERTIFICATE SHOULD BE SIGNED BY THE INTENDING  
TENDERERS UNCONDITIONLY**

**CERTIFICATE**

I/We have inspected the delivery sites and have made myself/ourselves fully acquainted with the local conditions in and around the sites of supplying feed. I/We shall be bound by the conditions laid down in the Notice inviting tenders, special terms and conditions and specifications of the priced schedule. I/We shall also uniformly maintain such progress of supply of feed as may be directed by the Authority to ensure completion of the same within the target date.

.....

.....

.....

**(Postal Address)**

.....

**Signature of the Tenderer**

## **SPECIAL CONDITIONS OF CONTRACT**

➤ **Name of work**

Supply of Quality Balanced Floating/Sinking Pellet Fish Feed for IMC (Rohu,Catla,Mrigal)  
Under various Govt. scheme.

➤ **PAYMENT PROVISION:**

- No advance payment towards cost of Fish feed or for any other thing will be made to the approved Bidder.
- The Bidder should produce delivery challan and invoice in Triplicate for obtaining payment.
- Payment will be made to the successful Bidder on receipt of the Fish feed in good condition at the destination point, duly certified by Departmental Technical Officer.
- Income Tax Surcharge as applicable and Sales Tax / VAT as applicable will be deducted from the Bill of Agency.
- The security deposit can only be refunded after satisfactory completion of supply of fish feed as per contract.
- No interest shall be given on money deposited by tenderer in form of security deposit.
- No extra work beyond the scope of the Agreement shall be allowed without prior permission from competent Authority.
- The tenderer is to bear required Sales Tax, Octroi Taxes/ all other taxes and royalties etc., as applicable, at his own cost & risk.
- The minimum wages fixed by West Bengal Government from time to time are to be paid by the tenderer to the labour engaged by him in the work.
- The work should be restricted to the available funds.
- Forfeiture of Security Deposit:- Security amount in full or part may be forfeited in the following cases:-
  - When any of the terms and conditions of the contract is breached.
  - When the tenderer fails to make complete supply satisfactorily.
  - Notice of fifteen days will be given in case of forfeiture of security deposit. The decision of the Purchase Officer in this regard shall be final.
- Forfeiture of earnest money: The earnest money will be forfeited in the following cases:'
  - (a) When tenderer withdraws or modifies the offer after opening of tender but before acceptance of tender,
  - (b) When tenderer does not execute the agreement, if any, prescribed within the specified time,
  - (c) When the tenderer does not deposit the security money after the supply order is given,
  - (d) When he fails to commence/ complete the supply of the items as per supply order within the time prescribed.
- The tenderer will not claim anything in any shape from the Government if the work is curtailed or stopped at any stage for any reason. This will form a part of the contract.

➤ **NO CLAIM OF COMPENSATION FOR SUBMISSION OF TENDER:**

No Bidder shall be entitled to claim any expenses /charges incurred by him or incidental therein connection with submission of Tender

➤ **EXTENTION OF COMPLETION DATE:**

- (a) The time allowed for execution of the supply of fish feed as specified in the Contract data shall be the essence of the Contract. The execution of the supply of fish feed shall commence from such time period as mentioned in letter of Award. If the Agency commits default in commencing the execution of the supply as aforesaid. Government shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the security deposit absolutely.
- (b) In case of delay occurred due to any of the reasons mentioned below, the Agency shall immediately give notice thereof in writing to the department but shall nevertheless use constantly his best endeavors to prevent or make good the delay and shall do all that may be reasonably required to the satisfaction of the department to proceed with the works.
- Force major, or
  - Abnormally bad weather, or
  - Serious loss or damage by fire, or
  - Civil commotion, local commotion of workmen, strike or lockout affecting any of the trades employed on the work, or
  - Delay on the part of other Agency or tradesmen engaged by officer in-charge in executing work not forming part of the Contract.
  - In case a Variation is issued which makes it impossible for Completion to be achieved by the Intended Completion Date without the Agency taking steps to accelerate the remaining work and which would cause the Agency to incur additional cost, or
  - Any other cause, which, in the absolute discretion of the authority mentioned, in Contract data is beyond the Agency control.
  - Request for reschedule and extension of time, to be eligible for consideration, shall be made by the Agency in writing within fourteen days of the happening of the event causing delay but not later than the last due date of completion of work. The Agency shall indicate in such a request the period for which extension is desired.
  - In any such case a fair and reasonable extension of time for completion of work may be given with or without liquidated damages. Such extension shall be communicated to the Agency by the Corporation.
  - Extension in delivery period:- In case of extension in the delivery period with liquidated damages the recovery shall be made on the basis of following percentages of value of stores which the tenderer has failed to supply :-

- a) Delay upto one fourth period of the prescribed delivery period- 2.5%
  - b) Delay exceeding one fourth but not exceeding half of the prescribed delivery period 5%
  - c) Delay exceeding half but not exceeding three fourth of the prescribed delivery period- 7.5%
- 
- In case of failure of delivery of Fish feed with in stipulated time as per condition no. 27. Corporation shall be free to purchase Fish feed on prevailing market prices. In such case difference if any shall be recovered from the due claim/ security deposit of bidder.
  - The rate offered should be written both in figures and words and no cutting or over writing shall be entertained and rate should be quoted in the prescribed form in Cover-II (Price Bid).
  - The rate should be quoted inclusive of all charges and taxes including transportation. However, details of taxes etc. included in the rate may be mentioned separately.
  - Delivery is to be made within 15 (Fifteen) days maximum on placement of supply order at different Blocks of West Bengal.
  - Rejected items shall be taken back by the tenderer at his own cost immediately on the notice of rejection.
  - The State Fisheries Development Corporation Ltd. shall be free to resort to any punitive actions ranging from recovering of losses to Black listing of the erring rate contract tenderer for any kind of malpractices, involving the tender terms and conditions.
  - Tender bids imposing any extra conditions of their own will not be entertained.

**MANAGING DIRECTOR**  
**THE STATE FISHERIES DEVELOPMENT CORPORATION LIMITED**

**PROPOSAL SUBMISSION FORM**

**Dear Sir / Madam,**

Having examined the Solicitation Documents, the receipt of which is hereby duly acknowledged, we, the undersigned offer to provide above work for the sum as may be ascertained for the quantity of Fish feed attached herewith and made part of this proposal. We undertake, if our proposal is accepted, to commence and complete delivery of all services specified in the contract within the time frame stipulated. The rate quoted by us in the financial bid will remain valid for 1 year (365 Days) from the date of opening of financial bid, and it shall remain binding upon us and shall be accepted at any time before the expiration of that period. We understand that you are not bound to accept any proposal that you may receive.

Dated this day / month of year

**FULL SIGNATURE THE BIDDER**

**AFFIDAVIT**

1. The undersigned do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned do hereby certifies that neither my/farm/company/individuals \_\_\_\_\_ nor any of its constituent partners have abandoned any project work in India nor any contract awarded to us for such works have been rescinded during the last 5 years prior to the date of this bid nor have I/we been blacklisted by any Government agency in India for any reason.
3. The undersigned here by authorize (s) and request (s) any bank, person, farm or corporation to furnish pertinent information as deemed necessary and as requested by the Corporation to verify the statement or regarding my (our) competency or general reputation.
4. The undersigned understands and agrees that further qualifying information may be requested and agreed to furnish any such information at the request of the Corporation.

(Signature of the Bidder)

Name of the Firm

## **DECLARATION BY TENDERERS**

I/We declare that I am/ We are bonafide Producer/ Whole Sellers/Sole distributor/ Authorized dealer/ dealers/sole selling/Marketing agent in the goods/Stores/equipments for which I/We have tendered. If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

**SIGNATURE OF THE BIDDER**

## DECLARATION FORM

I/We..... having our  
.....Office at ..... do declare  
that I/We have read all the conditions of the tender floated by the  
..... for the supply of fish feed at  
..... and agree to abide by all the  
conditions set forth there in.

I/We declare that we are participating in the capacity of a producer/ supplier.

I/We further declare that the rates offered by us shall remain valid for a period of one  
year. I/We have submitted the following documents as per details given against each :-

Sl. No.	Item	Page	Particulars	
			Yes	No
1	Composition of Feed			
2	Fish Feed supply certificate of last three years.			
3	PAN Card			
4	VAT Clearance certificate			
5	EMD in the form of Bank Draft in favour of The State Fisheries development Corporation Ltd.			
6	Cost of tender form in form of bank draft.			
7	Valid company registration certificate/Firm Partner Registration certificate.			
8	Work capability statement in separate sheet.			
9	Latest S.T./VAT. C.C. & S.T./VAT Registration copy			
10	Names & Specimen Signature of Officer of the Company who is authorized to make Correspondence with the Department.			
11	Other documents related to e-tender			
12	G.S.T Registration Certificate			

Date:-

Signature .....

Name of the Firm.....

Address .....