



# THE STATE FISHERIES DEVELOPMENT CORP. LTD.

(An ISO 9001:2015 Certified Govt. Undertaking )



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Ref. Dev- 194/2013-14/P-I/1828

Dated: 04.12.2018

## e-Tender Notice No. SFDC/MD/NIT/11(e)/2018-19

### 1. General Guidance for e-Tendering

1.1 Instructions / Guidelines for tenderers for electronic submission of the tenders online have been shown in Web site <https://wbtenders.gov.in>

### 1.2 Registration of Agencies

Any agency willing to take part in the process of e-tendering will have to be enrolled and registered with the Government e-Procurement System.

### 1.3 Digital Signature Certificate (DSC)

Each agency is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders

### 1.4 Collection of Tender Documents

The agency can search and download NIT and tender documents electronically from computer once he logs on to the website mentioned in Clause 1.1 using the Digital Signature Certificate. This is the only mode of collection of tender documents

### 1.5 Bidder can participate in more than one works.

## 2. Submission of Tenders

### 2.1 General process of submission

Tenders are to be submitted online through the website stated in Clause 1.1 in two folders, at a time for each work, one is Technical Proposal and the other is Financial Proposal, before the prescribed date and time mentioned in the list attached. Using the Digital Signature Certificate (DSC), the documents are to be uploaded virus scanned and digitally signed.

### 2.2 Technical Proposal

The Technical Proposal should contain scanned copies and/or a declaration in standardized formats of the following in two covers (folders).

**Technical File (Statutory Cover) containing,**

**i. TENDER FORM**

1. In the event of e-Filing intending bidders may download the tender documents from the website directly by the help of Digital Signature Certificate & same document may be submitted along with earnest money through e-Filling.
2. Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the Website <https://wbtenders.gov.in> Tender documents may be downloaded from website & submission of Technical Bid & Financial Bid should be maintained as per Tender time schedule of this N.I.T. The documents submitted by the bidders should be properly as per prescribed indexed & digitally signed.

A. Earnest Money: The amount of Earnest Money is 2% (Two percent) of the Estimated amount put to tender in favour of **THE STATE FISHERIES DEVELOPMENT CORPORATION LIMITED**

Tenderer will select the tender to bid and initiate payment of pre-defined EMD/ Tender Fees for that tender by selecting from either of the following payments modes: (vide Finance Department Memorandum no. 3975-F(Y) Dt. 28/07/2016).

- i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;
- ii) RTGS/NEFT in case of offline payment through bank accounts in any Bank.

**Payment procedure:**

**a) Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway :**

- i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
- ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
- iii. Bidder will receive a confirmation message regarding success/failure of the transaction.
- iv. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government /PSU/Autonomous Body/Local Body/PRI, etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v. If the transaction is failure, the bidder will again try for payment by going back to the first step.

**b) Payment through RTGS/NEFT:**

- i. On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
- ii. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.
- iii. Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.

- iv. If verification is successful, the fund will get credited to the respective Pooling account of the Eastern Highway Circle Government /PSU/ Autonomous Body/Local Body/PRI, etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v. Hereafter, the bidder will go to e-Procurement portal for submission of his bid.
- vi. But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

**B. Refund/Settlement Process:**

- I. After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.
- II. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.
- III. Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.
- IV. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the tender inviting authority.
- V. As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e-Procurement portal –
  - a) EMD of the L1 bidder for tenders of State Government offices will automatically get transferred from the pooling account to the State Government deposit head “8443-00-103-001-07” through GRIPS along with the bank particulars of the L1 bidder.
  - b) EMD of the L1 bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies/PRI, etc will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder.

In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.

- vi. The Bank will share the details of the GRN No. generated on successful entry in GRIPS with the E-Procurement portal for updation.
- vii. Once the EMD of the LI bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the Government revenue receipt head "0070-60-800-013-27" through GRIPS for Government tenders and to the respective linked bank accounts for State PSU/Autonomous Body/Local Body/PRI, etc tenders.

All refunds will be made mandatorily to the Bank A/c from which the payment of EMD & Tender Fees ( if any) were initiated

**iv. CERTIFICATE.**

**v. SCC**

**3. Eligibility criteria for participation in tender:**

The Bidder must be well established having capability and credential of at least 40% of the work value and experience in undertaking similar nature of work (within last three financial year).

Capability statement in separate sheet should be submitted along with the technical bid.

The Bidders are required to produce the original documents for verification by the Tender Committee as and when required. Qualified firms will be intimated to attend the opening of cover II (financial bid). The venue will be intimated separately

**Document (Non-Statutory Cover)**

Pan Card, Current Professional Tax receipts Challan to be accompanied with the Technical Bid document. Income Tax(Saral) Acknowledgement Receipt to be submitted

**N.B-** Estimated amount, date of completion of project & detail communicational address of client must be indicated in the credential certificate issued by an officer not below the rank of Executive Engineer.

**N.B-** All documents (Scanned copy) should be submitted should be readable, if not the fresh copy of the documents (as uploaded) should be submitted to the office, if not produced the bid may summary be rejected.

The partnership firm shall furnish the registered partnership deed and the company shall furnish the Registered partnership deed and the company shall furnish the Article of Association and Memorandum.

Joint Venture and Consortium firms are not allowed.

The prospective bidder shall have satisfactorily completed 100% work as a prime agency during the last 3 (Three) years prior to the date of issue of this Notice at least one work of similar nature under the authority of State / Central Government, State / Central Govt. undertaking / Statutory Bodies constituted under the statute of the Central / State Government and having a magnitude of 40% of the amount put to tender on a single work.

Tenders invited and Completion Certificates issued by State / Central Government, State / Central Govt. undertaking / Statutory Bodies constituted under the statute of the Central / State Government will only be considered.

Completion Certificates issued by any Co-operative / Federation / Board / or other similar bodies will not be entertained. Moreover credential of sub-contract is not allowed.

Those who failed to complete any of the SFDC works earlier, Should not be considered in this NIT.

<b>CERTIFICATES</b>		
	1. CERTIFICATES	GST REG CERTIFICATE, TRADE LICENSE, SALE TAX REGISTRATION CERTIFICATE ALONG WITH ACKNOWLEDGEMENT, PAN CARD, LATEST INCOME TAX ACKNOWLEDGEMENT, PTCC CHALLAN,
<b>COMPANY DETAILS</b>		
	2. COMPANY DETAILS	PARTNERSHIP DEED, CO-OPERATIVE SOCIETY BYLAW,MOA, TRADE LICENCE, COMPANY REGISTRATION CERTIFICATE
<b>CREDENTIAL</b>		
	3. CREDENTIAL	COMPLETION CERTIFICATES
	4. PAYMENT CERTIFICATE	PAYMENT CERTIFICATE 1

**Constructional Labour Welfare Cess (If Applicable)**@1(one)%of cost of construction will be deducted from every Bill of the selected agency. GST, Royalty & all other statutory levy / Cess will have to be borne by the agency & the rate in the schedule of rates inclusive of all the taxes & cess stated above

**No Mobilization Advance and Secured Advance** will be allowed.

**Bids shall remain valid** for a period not less than **180 days (One Hundred and Eighty Days)** from the last date of submission of Financial Bid/Sealed Bid submission.

**Responsibility :-**

The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and inspect the site of works and its Surroundings and obtain all information that may be necessary for preparing the Bid and entering in to a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Bidder's own expense. During execution Traffic management shall be the responsibility of the Agency. The any road if required for smooth flow of traffic/Machinery is to be constructed and maintained by the agency at his/her/their own risk and cost. Village road damaged for the work to be mended by the Agency at his/her/their own cost. Agency must establish camp office at site.

The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by **THE STATE FISHERIES DEVELOPMENT CORPORATION LIMITED**. Accepting authority reserves the right to accept /reject any/all Bid documents/offer without assigning any reason what so ever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.

**Security Deposit** will be released after one Monsoon or One year from date of completion which is higher. Service Tax is Reimbursable and Agency should submit their Service Tax Registration Number. Conditional and incomplete tenders are liable to summary rejection.

**Opening of Technical Proposal**

Technical proposals will be opened by the authorized representatives electronically from the website stated in Clause 2.1, using their Digital Signature Certificate.

Intending tenderers may remain present, if they so desire.

Cover (Folder) for Statutory Documents should be opened first, if found in order, Cover (Folder) for Non-statutory Documents will be opened. If there is any deficiency in the Statutory Documents, the tender will summarily be rejected.

Decrypted (transformed into readable formats) documents of the Non statutory Cover will be downloaded, and handed over to the Tender Evaluation Committee (constituted for evaluation of tenders).

### **Uploading of summary list of technically qualified tenderers (1st round)**

Pursuant to scrutiny and decision of the Tender Evaluation Committee (TEC), the summary list of eligible tenderers with the serial number of work(s) for which their Financial Proposals will be considered will be uploaded in the web portals.

While evaluation, the Committee may summon the tenderers and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated time frame, their proposals will be liable for rejection.

### **Final publication of summary list of technically qualified tenderers**

Date of opening of financial bid will be intimated in the final summary list.

### **Opening and Evaluation of Financial Proposal**

Financial proposals of the tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal stated on the prescribed date, normally after 2(two) working days of date of publication of final summary list of the tenderers.

The encrypted copies will be decrypted and the rates will be read out to the contractors remaining present at that time.

After evaluation of Financial Proposal, by the M.D. **THE STATE FISHERIES DEVELOPMENT CORPORATION LIMITED**, may upload the final summary result containing inter-alia, name of contractors and the rates quoted by them against each work provided Tender evaluation committee is satisfied that the rate obtained is fair and reasonable and there is no scope of further lowering down of rate.

**In case of office remains close or declared holiday or cannot function due to any reason the Date stated in “Schedule of Dates” of the N.I.T should be treated the next working day.**

### **Acceptance of Tender (Technically eligible/qualified)**

Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons and also reserves the right to distribute the work amongst more than one tenderer.

### **Penalty for suppression / distortion of facts**

If any tender fails to produce the original hard copies of the documents (especially completion certificates and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tenderer will be suspended from participating in the tenders on e-Tender platform for a 3 (Three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, the **THE STATE FISHERIES DEVELOPMENT CORPORATION LIMITED** may take appropriate legal action against such defaulting tenderer.

**MANAGING DIRECTOR  
THE STATE FISHERIES DEVELOPMENT CORPORATION LIMITED**

**Schedule of Dates:**

Sl. No.	Activity	Date
1.	Publishing Date	<b>05.12.2018 at 18.55 hrs.</b>
2.	Document Download Start Date	<b>05.12.2018 at 18.55 hrs.</b>
3	Bid Submission Start Date	<b>05.12.2018 at 18.55 hrs.</b>
4	Document Download end Date	<b>17.12.2018 at 15.00 hrs.</b>
5	Bid Submission End Date	<b>17.12.2018 at 15.00 hrs.</b>
6	Last Date of Submission of EMD	<b>17.12.2018 up to 15.00 hrs.</b>
7.	Date of opening Technical Bid	<b>19.12.2018 at 15.00hrs.</b>
8.	Date of uploading of list of technically qualified bidders (online)	<b>24.12.2018 at 15.00 hrs.</b>
9.	Date of opening of Financial Bid (online).	<b>26.12.2018 at 15.00 hrs.</b>
10.	Date of uploading of list of bidders along with the final rates (online), after negotiation, with all tenderers, if necessary (offline).	<b>To be notified if necessary.</b>

**MANAGING DIRECTOR  
THE STATE FISHERIES DEVELOPMENT CORPORATION LIMITED**

**e-Tender Notice No. SFDC/MD/NIT-11(e)/2018-19.**

**Memo No: Dev- 194/2013-14/P-I/1828**

**Date: 04.12.2018**

**SCHEDULE OF WORKS:-**

<b>Sl. No.</b>	<b>E-Tender</b>	<b>Name of the Scheme</b>	<b>Amount Put to Tender (Rs.)</b>	<b>EMD (Rs.)</b>	<b>Completion period of Work</b>
1	SFDC/MD/NIT-11(e)/2018-19	Fabrication of wooden body, G.I fish tank & supply and installation of pump & other accessories for 05 nos Live Fish carrying Vehicle.	677550/-	13551/-	45(forty five) days

**MANAGING DIRECTOR  
THE STATE FISHERIES DEVELOPMENT  
CORPORATION LIMITED**



## **CONDITIONS OF CONTRACT**

### **1. Scope of work:-**

As per "SCHEDULE OF WORKS"

### **2. Completion period**

The schedule date of completion for the works will be as per mention in the "SCHEDULE OF WORKS" from the date of issuance of Work order.

**3.** All taxes like Income Tax and Labour cess are included in the price of contract. The agency shall be responsible for the payment of all above taxes as applicable.

**3.1** Income Tax Deduction at source will be made by the employer as per applicable rate from each Running Account Bill which is obligatory as per provisions of income Tax Act, Deduction Certificate on this account will be issued by the Employer.

### **3.2 Labour Cess (If Applicable)**

Deduction of Labour Cess @ 1% shall be deducted by the employer from each R/A Bill

❖ **Special Notes :- GST Rules will follow.**

### **4. Payment Terms**

The agency shall prepare and submit R/A Bill periodically based on the quarter

of execution of items of work and rated as per payment schedule of contract (BOQ). The employer will release the payment against the Running Account Bill after checking.

### **5. Security Deposit**

Security Deposit in the form of Retention money shall be deducted from Running Account Bills at 10%-(Ten percent) of the bill amount .Security Deposit will be released on expiry of warranty period.

### **6. Escalation**

Price shall be firm for all items during the entire period of execution till completion of the job including extended period, if any, No escalation under any circumstances shall be paid to the agency.

### **7. Liquidity Damage (L.D)/Compensation**

In case of delay in completion of work beyond the date of completion, for the reason attribute to the agency, they shall pay Levy of compensation/L D which shall be maximum to the extent of half percent of the remaining value of the contract scheduled date of completion. In case of delay due to reason not attribute to the agency, suitable extension shall be granted without of penalty or levy of compensation.

### **8. Termination of Contract**

In case the agency failed to make progress of works behind in activities if items of work required for timely completion of the work due to –lapse on their part then State Fisheries Development Corporation Limited (SFDC) shall give 15 days written notice to the agency for achieving the specified quality progress /or to deploy adequate resources to the satisfaction of SFDC for timely completion of the work. Upon expiry of the notice period if the agency fails to achieve the specified quality and fail to take the action for timely completion of work due to their fault, then SFDC shall have option to withdraw the remaining part of the work on part or in full the agency and get the same executed at their risk and cost through alternative agency/agencies.

**MANAGING DIRECTOR  
THE STATE FISHERIES DEVELOPMENT CORPORATION LIMITED**

## **SPECIAL TERMS & CONDITION OF THE CONTRACT**

1. Up to date Professional Tax (PT) Clearance Certificate, IT, Trade License  
Should be submitted with technical bid.
2. Joint Venture and Consortium firms are not eligible to participate.
3. The prospective bidder shall have satisfactorily completed 100% work as a prime agency during the last 3 (Three) years prior to the date of issue of this Notice at least one work of similar nature under the authority of State / Central Government, State / Central Govt. undertaking / Statutory Bodies constituted under the statute of the Central / State Government having a magnitude of 40% of the amount put to tender on a single work.
4. Tenders invited and Completion Certificates issued by State / Central Government, State / Central Govt. undertaking / Statutory Bodies constituted under the statute of the Central / State Government will only be considered.
5. Completion Certificates issued by any Co-operative / Federation / Board / or other similar bodies will not be entertained. Moreover credential of sub-contract is not allowed.
6. **Those who failed to complete any of the SFDC works earlier, should not be considered in this NIT.**
7. **GST Rules will follow.**

**MANAGING DIRECTOR  
THE STATE FISHERIES DEVELOPMENT CORPORATION LIMITED**