

THE STATE FISHERIES DEVELOPMENT CORPORATION LIMITED

(An ISO 9001:2015 Certified Government of West Bengal Undertaking)

☎ Telephone: (033) 23583123
☎ Fax: (033) 23376470
✉ E mail: sfdcltd@yahoo.co.in
Website: www.wbsfdc.com



"BIKASH BHAWAN"
First Floor, North Block,
Bidhan Nagar, Kolkata-700091
CIN:U15125WB1966SGC026791

Tender NIT No: Engage/ Personnel security File /2018-19/2986

Date :- 31/03/2018

TENDER NOTICE

Sealed offers are hereby invited in prescribed format from reputed, resourceful and bonafide security agencies having proven track records and sound financial back ground for keeping watch & wards service at Government Sector/Government undertaking Sector or Project for guarding (Armed & Unarmed) in different Projects in Kolkata and at different Districts of West Bengal for the period from 2018 to 2019 The Tender Documents can be downloaded form www.wbsfdc.com . The Tender Documents (duly filled) will be received up to 1 PM on 18/04/2018 The sealed offers will be opened at 2 PM on 18/04/2018 in presence of Tenderers & members of the Head Office Tender Committee. In this respect relevant format & allied Terms & Conditions have been showed in separate sheets which enclosed herewith.

Each Tender must be supported by

- 1) Each Tender must be submitted along with Bank Draft of Rs.10,000/- (Rs. Ten thousand only) drawn in favour of The State Fisheries Development Corporation Limited as Security Money/Earnest Money.
- 2) Up to date self attested copy/copies of Employees Provident Fund (EPF) and E.S.I. certificates from appropriate authorities.
- 3) Up to date self attested copy of Income Tax Return.
- 4) Up to date self attested copy of GST Registration certificate.
- 5) Intending bidders should have proven track records and experience of engaging/deploying security personnel in Government Sector/Government Undertaking Sector or Projects. Documentary evidence should be submitted in support of performing the same type of job.
- 6) Up to date valid Trade license either in original or self attested photocopy.
- 7) Up to date valid P.Tax paid challan/clearance certificate (self attested) .
- 8) Self attested copy of PAN Card.
- 9) A copy tender schedule duly signed and stamped will have to be submitted as a token acceptance. Tender Form (in duplicate) properly filled in and signed with seal.

NOTE: The tender will be declared "INVALID "if any documents furnished by the tenderers are found to be false, incorrect or misleading.

Sd/-
Managing Director

Terms & Conditions

(1)The contract for providing security guards both armed & unarmed will be effective from 2018 to 2019.

[2] The rates quoted by the Agency/Agencies shall be fixed and final for the entire period of contract. Any enhancement in minimum wages, whether statutory or otherwise shall be borne by the Agency/Agencies.

[3] The quoted rates should be as per minimum rates of wages in the employment of security services in the state of West Bengal as per circular of the office of the Labour Commissioner, Govt. Of West Bengal vide No 02/Stat/2RW/76/266/2000/LCS/JLC dated 03/01/2018 and EPF.ESI, SERVICE TAX, SERVICE CHARGES and should be quoted separately in our prescribed format with allied terms & conditions. Proven track records should be enclosed for keeping watch & ward service at Government / Semi Government Sectors/ Co- Operative Sectors/ Regd. Private Sectors.

[4] At the time of submission of tender/quotation, security deposit/EMD of Rs.10,000/- [ten thousand only] shall be paid through Bank Draft drawn in favour of 'The State Fisheries Development Corporation Limited ' which may be forfeited in the event of breach of terms & conditions.

[5] The Agency should submit relevant copy/ copies of receipt showing deposition of Provident Fund, E.S.I., GST etc. to the competent Authorities which will be deducted from monthly remuneration of engaged security guards (both armed & unarmed) within 1st week of the next month. Other Statutory charges, if any, in this respect, shall be paid by the Agency.

[6] A normal working day shall consist of eight and half hours of work including interval for half an hour for rest. One day in any period of seven days as may be suited by the Authority shall be the day of weekly rest. Proper arrangement of reliever has to be made without hampering the guarding duty.

[7] Security Guards shall not leave their place of posting unless they are relieved of duty.

[8] In case of loss of property due to negligence of Guards, the service provider will have to pay the value of lost property to the Corporation.

[9]The Agency shall not engage any persons as security Guard who has been convicted by court of law or who has any adverse report against him in records of police.

[10] It is necessary to submit relevant documents in respect of security Guards including their identities before deployment of security Guards at our projects/units as per instruction of Project-in-charge/Officer-in-charge.

[11]The contract may be terminated in the event of failure to provide desired level of service.

FORMAT
The State Fisheries Development Corporation Limited.
(A Government of West Bengal Undertaking)
Bikash Bhawn, 1st. Floor, North Block
Bidhan Nagar, Kolkata - 700091, West Bengal.

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Wages structure per head per month (8 hrs./ day) for engaging security guards both armed & unarmed in different projects /units of the S.F.D.C.LTD. both Kolkata & Districts for the from 2018 to 2019.

SL.N O.	Particulars	FOR KOLKATA (Rate in Rs.)		FOR DISTRICTS (Rate in Rs.)	
		Armed Guard	Unarmed Guard	Armed Guard	Unarmed Guard
(a)	Minimum wages per month for each security guard as per minimum rates of wages of security services in the state of W.B. circulated by the office of the Labour Commissioner, Govt. of W.B. Kol-700001.				
(b)	Charges of EPF [13.15 % of (a)]				
(c)	Charges of ESI [4.75% of (a)]				
(d)	Service Charges				
	GrandTotal [a+b+c+d]				

Note : Pl. read the terms & conditions carefully before submission of tender/ quotation documents. EPF & ESI to be calculated on full amount of wages.

Signature of the authorized
Representative of the agency
With Seal.